

# Proof reading – a Cub Scout Newsletter

## Author's notes

Here is a resource I use to practise proof reading and to reinforce work on punctuation and sentence structure.

The attached newsletter is actually as it was printed...

I have used it very successfully with some Level 1 and 2 Literacy students. It created quite a lot of discussion about the use of apostrophes, and about ambiguity in sentence structure.

It can be used as an individual paper-based resource or displayed on a smartboard for group work.

Extension ideas: students could write their own short newsletters (about their families, their local neighbourhood, a club they belong to, etc.) and then exchange them with another learner for proof reading.

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*The Friary Community Education Centre*  
*Cardiff*

### Main Curriculum References

Actual references will vary with the learner group and the way the resource is used.

**Wt/L1.6** Proof-read and revise writing for accuracy and meaning

- (a) understand that proofreading is about checking for meaning as well as spelling, and that writing must communicate meaning clearly to the reader
- (b) know and use techniques for proofreading, to spot errors and omissions in grammar, punctuation and spelling.
- (c) understand when complete accuracy is essential and when it is better to get writing 'good enough', and move on to the next task.

**Wt/L2.7** Proof-read and revise writing for accuracy and meaning

- (a) understand that, as well as checking for errors or spelling, grammar and general sense, proof-reading enable the writer to spot: unintended ambiguity (where meaning can be taken in more than one way); long-windedness or repetition (where the same point could be made more concisely); compression (where too many points are pushed into to few words and the sense is muddled).
- (b) understand that revising these might involve rewriting some sentences as well as adding or removing individual words.

To obtain an editable Word version of this document please send teaching ideas or any adult basic skills resource that you would like to share to

[maggie@skillsworkshop.org](mailto:maggie@skillsworkshop.org)

**THANK YOU**

**This is an article about a Cub Scout Pack which was sent out recently as a newsletter.**

**There are many spelling and punctuation errors in it.  
How many can you find?**

" Hello all it is that time again were I get to tell you all about what's been going on in our c Cub Pack. Once again there has been lots of fun and games all round. We are now up to thirteen Cub's and are expecting another two to start next month, so we are growing slowly and have room for at least ten more.

There has been lots going on we have had a visit from the community support officer who helped the Cub's earn their personal safety badge. This was a very challenging badge for them. T o earn this badge they had to learn about stranger danger, dangers involved in using the internet, and they even made up there own drill to use in the event of a fire. All of our Cub's completed the required elements to gain this badge. We also made pancakes for Shrove Tuesday; a fun night was had by all. Although it did get a bit smoky in the church that night, I thought Jane was teaching them how to do smoke signalling at one stage.

The big success this time round is the Leukaemia appeal the Cub's and Beavers managed to stay silent for a full 26 minutes, apart from the odd cough and splutter towards the end. For those of you who don't know the group managed to raise over £900 I'm sure you're all

agree a massive amount. Half of this will go into the group funds for use in purchasing scout equipment and the other half will go to young children with leukaemia. So a huge thanks to everyone who helped by sponsoring the group.

We have also had our first pack sleepover the Cub's had a great time I can't say the same about the leaders though. The Cub's watched DVD's and had pizza stayed up until 12.30 and still managed to be up before 7.00 the next morning. I'm sure they slept well Saturday night for there parents though.

Finally just to tell you what's coming up. We have a great day planned at Techniquet were the Cub's will earn the scientist badge and the big event for the year the district Cub Camp were hundreds of Cub's from all over Cardiff and Penarth will get to together for a weekend of climbing, navigating, map reading, archery and much more.

Don't forget if you know of any children who would enjoy these types of activities call me

Best wishes to you all from the Cub Scouts.