

ICT Skills

Using Bookmarks

As you surf from web site to web site, it's hard to remember all the interesting places you've seen. You can mark them with bookmarks. Here's how:

In Internet Explorer:

1. Go to a web page you like
2. On the menu bar, left click on Favorites
3. Left Click on Add to Favorites
4. A pop up window lets you choose where to save the link - the default is a catch-all folder
5. To go back to a page, click on the Favorites button on the toolbar
6. Click on the links task pane on the left of the window to return to a page you've bookmarked

In Firefox:

1. Go to a web page you like
2. Click on Bookmarks
3. Click on Bookmark this page
4. A pop up window lets you decide where to save the link - the default is a catch-all folder

To practise:

1. In the Address bar, type <http://www.brightwebs.com>
2. Click on the Internet Class Links (on the left side of the page)
 - a. Firefox: Click on Bookmarks > Bookmark this page
 - b. Internet Explorer: Click on Favorites > Add to Favorites
3. in the Address bar, type: <http://news.google.com>
4. Add it to your bookmarks
5. In the Address bar, type: <http://www.travelocity.ca>
6. Add it to your bookmarks

Organize your bookmarks:

1. On the menu bar, click on Favorites > Organize Favorites
2. (In Firefox: Bookmarks > Organize Bookmarks)
3. Create folders that fit the categories of Favorites or Bookmarks you've saved – examples might be Travel, News, Recipes, Shopping
4. Move the bookmarks into the folders by dragging and dropping.