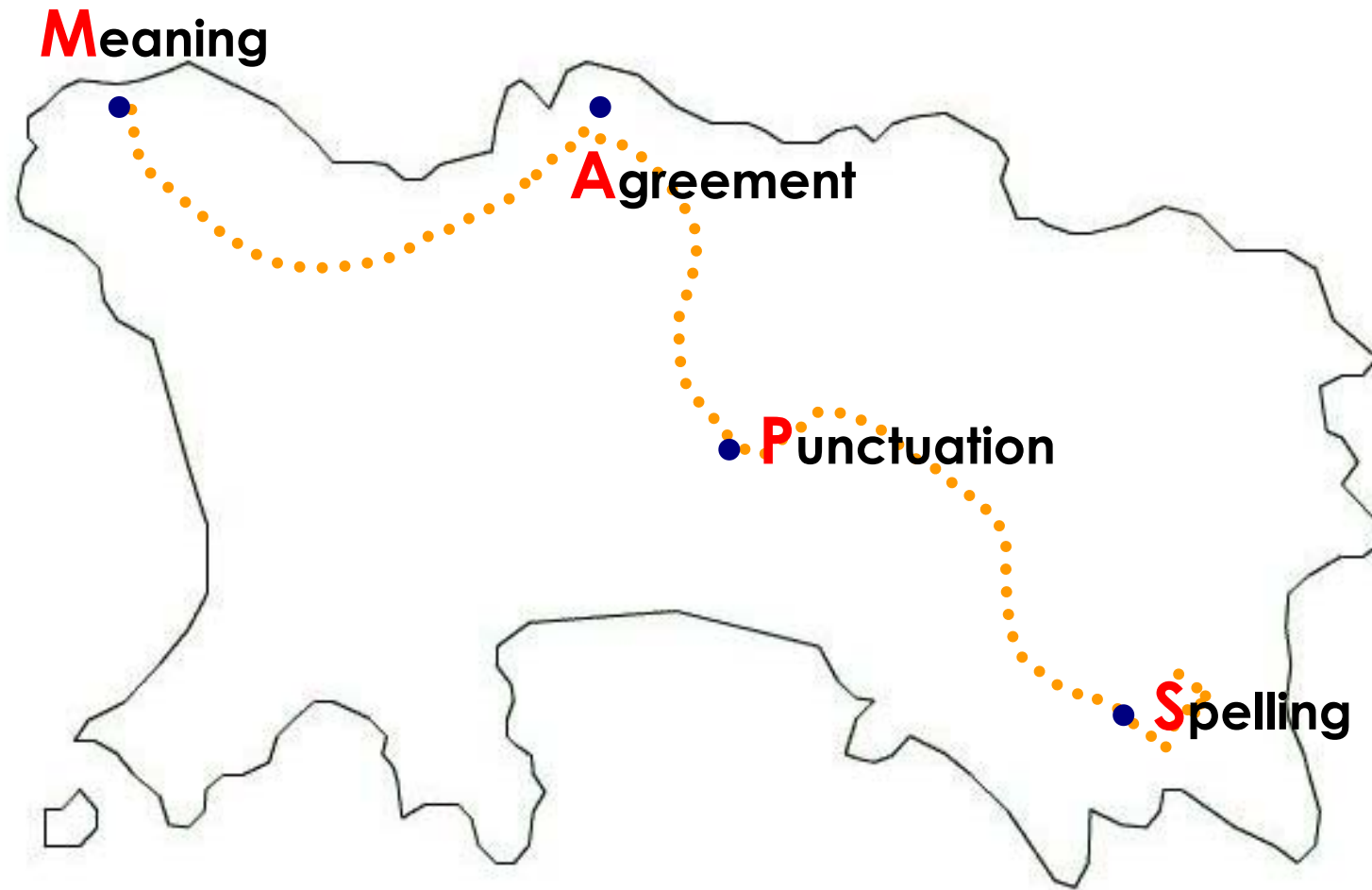


Land of Proof-Reading



Using the MAPS method, follow the proof reading path to check your work.

Begin at the city of **Meaning** – does it say what you want to say? Is this what you meant? Does it make sense? Have you missed any words or ideas out, or put in more than you want? Meaning is the most important place to start.

Travel to the town of **Agreement**. This is about making sure the different parts of your writing agree. Does the subject/ verb agree (e.g. we were *not* we was)? Is the tense consistent? Does it “hang together” properly?

Carry on to the place called **Punctuation**. Have you written in sentences and have you put full stops in? This is the capital city so it is especially important to check your capital letters! Check any other punctuation while you’re here.

Your final destination is the scary city of **Spelling**. Many people find this a daunting place to go, but it’s worth the visit. When you leave, your journey across the Land of Proof-Reading is complete. You just need to move onto the neighbouring country of Final Copy.