

Handling cash in a garage

Show all your working out clearly

Name _____ Date _____

The Garage

Today you are on the reception desk at the garage to get work experience.

These are the jobs you need to do:

1. Set up the float. It should be fifty pounds. Check that it is right. Write the correct amounts of money in each column below.

£10 notes	£5 notes	£2 Coins	£1 coins	50p coins	20p coins	10p coins	5p coins	2p coins	1p coins
1	2	1	12	12	25	36	20	10	20

2. Use the price list to answer the questions on page 2

Tyre Pressure	£5
Car Wax Kit	£10.00
Windscreen wiper check and top up	£8
Valet	£20
New front car mats	£15.99
New headlight bulb	£15
New fan belt	£42.50
Oil change	£50.00
Service	£45.00
MOT	£102.50
Paint work	£12
Touch up bumper	£31.50
Scratch on side panel (upto 30cm long)	£25.50
Scratch on hood	£90.99

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- a. Mrs. Green has a valet and buys some new car mats. She pays with two £20 notes. How much change do you give her?

- b. Mr Patel has a headlight bulb changed and his tyre pressure checked and topped up. He pays with a £50 note. How much change do you give him?

- c. Write down three different ways you could give Mr. Patel his change. (I.e. what coins could you give him?)

- d. John comes in for an oil change. He pays with three £20 notes. How much change do you give him?

- e. Miss Chen has an MOT and buys some mats. She tells you to round the amount up to the next £5 to take as a tip. How much tip has she given?

- f. Mrs. Williams has a scratch on her bumper and wants to you do it as soon as possible. You explain it won't take long and she can wait while you do it. She tells you to take £2 tip and pays with two £20 notes. How much change do you give her?

- g. Mrs. Osman buys some car wax. She pays with a £20 note. How much change do you give her?

- h. Mr. Achebe has small scratch on the side of his car. He has a voucher for a half price. How much does he pay altogether?


- i. Mr. Achebe pays with a £20 note and 3x £2 coin. How much change do you give him?

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3. Mrs. Austin always pays by cheque, but she is quite forgetful. Can you help her fill it in correctly? It should be for £25.99.

	Date: _____
BANK OF NORTHAMPTON	
PAY _____	<div style="border: 1px solid black; padding: 5px; display: inline-block;">£</div>
THE SUM OF _____	
<hr/>	
SIGNED: _____	

4. Is this cheque for £22.13, written on August 12 2011, okay?

	Date: <u>08/12/11</u>
BANK OF NORTHAMPTON	
PAY <u>Dave's Garage</u>	<div style="border: 1px solid black; padding: 5px; display: inline-block;">£22.13</div>
THE SUM OF <u>Twenty two pounds and thirty pence</u>	
SIGNED: <u>Ronald Brown</u>	

5. Change the cheque so that it is right.

	Date: _____
BANK OF NORTHAMPTON	
PAY <u>Dave's Garage</u>	<div style="border: 1px solid black; padding: 5px; display: inline-block;">£22.13</div>
THE SUM OF _____	
<hr/>	
SIGNED: <u>Ronald Brown</u>	

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6. It is the end of the day and this is the cash in the till. You need to make a £50 float and add in the takings.

