## Contents

Teaching notes ..... 1
A Write accept or except in each gap ..... 2
B Write brake or break in each gap. ..... 3
C Write he'll, heel or heal in each gap ..... 4
D Write groan or grown in each gap ..... 5
E Write mail or male in each gap. ..... 6
F Write desert or dessert in each gap ..... 7
Functional Skills Entry Level 1 - Expectations for reading \& spelling ..... 8
Functional Skills Entry Level 2 - Expectations for reading \& spelling ..... 9
Functional Skills Entry Level 3 - Expectations for reading \& spelling ..... 10

## Teaching notes

A set of differentiated exercises covering 6 of the 22 homophone spelling requirements for Entry Level 3 (E3) Reformed Functional Skills English. Page 10 lists all the expected spellings at E3, including the 22 sets of homophones. Remember that each Functional Skills level subsumes all lower levels. For example, correct use of there / their / they're is expected at Entry Level 2 (E2) and is therefore assumed knowledge for E3.

Unless you are using these sheets for revision of recently taught skills, it's probably wise to focus on one set of homophones at a time. Before using the sheets explore, through group discussion or otherwise, which homophones learners are familiar with and what they already know about them.

On the web (including on skillsworkshop) you can find numerous tips and mnemonics for remembering some of the spellings featured here (for example: a dessert is sweet and so has lots of s's for sugar in it - or is full of sweet stuff). However, the best mnemonics are often those that learners make up for themselves!

Knowledge of common contractions is expected at Entry Level 1 (E1) so learners should already know that he'll is short for he will. Encourage them to use this knowledge to help decide whether to use he'll, heal or heel.

For some learners a knowledge of basic grammar and parts of speech can also help. For example, pointing out that heal is a verb yet heel is generally a noun - with a few exceptions!
Stretch "V" questions are optional and some will be challenging even for L1-2 learners. Page 7 (desert, dessert) is particularly challenging due to the change in pronunciation when desert is used as a verb. In addition, the EXTRA Stretch question on this page will be difficult even for teachers!

A similar worksheet for E2 homophones is already available, along with E3 - Set 1 (whose/who's, whether/weather, not/knot, fare/fair, steal/steel and bury/berry. A further, third set for E3 will be available later this year.

If you have feedback or comments do get in contact @ https://www.skillsworkshop.org/contact.
Maggie Harnew, May 2023.
$\qquad$
$\qquad$

## A Write accept or except in each gap.

1. I like all foods $\qquad$ eggs.
2. Everyone is here $\qquad$ Declan.
3. I hope you'll $\qquad$ my apology and we can be friends again.
4. When are you going to $\qquad$ that you were wrong?
5. Please $\qquad$ this gift with our very best wishes.
6. We love everything about the house $\qquad$ the kitchen.
7. I can't possibly $\qquad$ that! It's far too expensive.
8. I have no choice! I'll have to $\qquad$ the salary they've offered me.
9. I'd be delighted to $\qquad$ your offer. Thank you.
10. I can meet you any day next week $\qquad$ Thursday.

Stretch "V'
11. $\qquad$ for the weather, it was a great day out.
12. Everyone has a partner $\qquad$ me!
13. Charity shops $\qquad$ almost all items $\qquad$ electrical goods.
14. All the family, $\qquad$ Sally and Ezra, were there.
15. If you did $\qquad$ a bribe, you will be charged with corruption.
$\qquad$
$\qquad$

## B Write brake or break in each gap.

1. We need a short coffee $\qquad$ .
2. Please be careful that you don't $\qquad$ that ornament.
3. I need a $\qquad$ from driving otherwise l'll fall asleep.
4. $\qquad$ time in this school is at 11am.
5. Squeeze the $\qquad$ pedal firmly when you do an emergency stop.
6. Bones $\qquad$ more easily in old people.
7. I think the front bike $\qquad$ needs replacing.
8. I can't believe that he'd $\qquad$ the law!
9. Please check the $\qquad$ fluid in the van.
10. The lever for the back $\qquad$ is on the left.

Stretch "Y"
11. $\qquad$ the silence if you want to save your relationship.
12. $\qquad$ it up immediately or l'll call the police.
13. If you $\qquad$ too hard, you'll skid.
14. I think the business will $\qquad$ even this year.
15. $\qquad$ the chocolate into small pieces so it melts quickly in the microwave.
$\qquad$
$\qquad$

C Write he'll or heel or heal in each gap.

1. $\qquad$ be home by nine o'clock.
2. I have no idea what $\qquad$ do next.
3. This cream will help your arm to $\qquad$ up.
4. I don't like shoes with a high $\qquad$ .
5. I hope $\qquad$ be able to come to the party.
6. There's a hole in the $\qquad$ of my sock.
7. $\qquad$ pain is a common foot condition.
8. The $\qquad$ of her boot broke off.
9. Time will eventually $\qquad$ your grief.
10. The end of a loaf of bread is called the $\qquad$ .

Stretch "IV'
11. When you knead bread, you push it down with the $\qquad$ of your hand.
12. The blister on my $\qquad$ will $\qquad$ faster if it's exposed to the air.
13. He was a total $\qquad$ and $\qquad$ spend at least 6 years in jail.
14. She can't train the dog to come to $\qquad$ .
15. After the divorce, $\qquad$ need time to $\qquad$ .
$\qquad$
$\qquad$

## D Write groan or grown in each gap.

1. Please don't $\qquad$ every time I ask you to do something!
2. He's $\qquad$ into a nice young man.
3. No one recognises him since he's $\qquad$ a beard.
4. He let out a huge $\qquad$ when he heard the bad news.
5. My grandson has $\qquad$ 8 cm this year!
6. All she does is moan and $\qquad$ .
7. The shoes were too big but she's $\qquad$ into them.
8. Our children have all $\qquad$ up and fled the nest.

## Stretch " ${ }^{\prime \prime}$

9. The injured animal gave a terrible $\qquad$ as the vet tried to save it.
10. Having $\qquad$ out of his fear of flying, he developed a passion for travel.
11. $\qquad$ all you want but l'm going ahead with my plans.
12. The scaffolding began to $\qquad$ under the weight of the bricks.
13. His interest in spiders has $\qquad$ into an obsession!
14. The table started to $\qquad$ with the weight of food.
15. $\qquad$ men were reduced to tears at the end of the film.
$\qquad$
$\qquad$

## E Write mail or male in each gap.

1. The $\qquad$ peacock is far more colourful than the female.
2. There are more $\qquad$ than female students in the Motor Vehicles Dept.
3. As the office junior, his job was to sort the $\qquad$ every morning.
4. A $\qquad$ cow is called a bull and a $\qquad$ deer is called a stag.
5. She found an important message in her junk $\qquad$ .
6. $\qquad$ order catalogues are not as popular as they used to be.
7. In the UK a $\qquad$ postal worker is called a postman.
8. One of the top $\qquad$ names for babies is Noah.
9. Royal $\qquad$ is the UK's national postal service.
10. Look in your $\qquad$ box for an email notification.

## Stretch 'IV'

11. The police are looking for a slim dark-haired $\qquad$ in his forties or fifties.
12. The clothing company does a big $\qquad$ -out once a week.
13. Chain $\qquad$ is found in old suits of armour.
14. In the US a $\qquad$ postal worker is called a $\qquad$ man.
15. Use the green envelopes for the college internal $\qquad$ system.
$\qquad$
$\qquad$

## F Write desert or dessert in each gap.

1. In the summer we eat a lot of fresh berries for $\qquad$ .
2. The Sahara $\qquad$ is the largest hot $\qquad$ in the world.
3. She made a delicious $\qquad$ for Sunday lunch.
4. Antarctica is an example of a cold $\qquad$ .
5. My favourite $\qquad$ is ice cream with chocolate sauce.
6. There is a separate $\qquad$ menu.

Stretch "Y'
7. Don't you dare $\qquad$ me! I need your support.
8. If they $\qquad$ her in the $\qquad$ , she could die from exposure.
9. On the map the $\qquad$ areas are shown in yellow.
10. If you $\qquad$ us now, there's no coming back!

EXTRA Stretch "ण" !
11. The thief got his just $\qquad$ $s$ when he was sent to prison.
12. A group of lapwings is called a deceit or a $\qquad$ .

Homophone exercises for E3 Functional English and beyond. Curriculum mapping
Functional Skills Entry Level 1 - Expectations for reading \& spelling

Words have been chosen because they are common words.

| Letters | Sound | Letters | Sound(s) | In addition, Entry Level 1 students are expected to spell the words described below. Words in brackets are examples. Words and letters in bold are not examples; they are specific words or spellings that students are expected to both read and spell correctly. <br> - all common words with one or two syllables, where the most probable correspondences between sounds and letters are the correct ones (e.g., it, nut, and, stop, rush, thing, himself) <br> - common two syllable words where /i:/ at the end is spelled with 'y' (e.g., twenty) <br> - common one or two syllable words with ay and oy, knowing that ay and oy usually correspond to /ei/ and /oi/ at the end of words (e.g., day, runway, boy) <br> - -ed for the past tense, when the root word remains unchanged (e.g., wanted, opened, jumped) <br> - the following contractions: <br> Mr, Mrs <br> n't (e.g., didn't) <br> 'll (e.g., l'll) <br> 're (e.g., we're) <br> 's (e.g., it's) |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| can, act, look, back, school | /k/ | put, push, pull would, could, should, full, look, good | /v/ |  |  |
| off | /f/ | do, to, into, who, too, you, group, two, room | /u:/ |  |  |
| miss, cross, house | /s/ | day, say, way, made, make, take, came, same, late, they | /ei/ |  |  |
| who | /h/ | high, right, might, find, mind, child, Friday, by, my, myself, reply, like, time, life, while, I, write | /ai/ |  |  |
| write, wrote, wrong | /r/ | out, about, without, around, now, how, down | /av/ |  |  |
| will, well, tell, still, hello | /I/ | own, follow, so, no, go, old, over, open, most, only, both, told, hold, don't, close, show | /əu/ |  |  |
| get, give | /g/ | boy | /OI/ |  |  |
| change, large | /d3/ | saw, draw, walk, all, call, small, also, water | /0:/ |  |  |
| have, give, live, of | /v/ | or, for, morning, door, floor, poor, more, before, warm, four, your | /0:/ or /0:r/ |  |  |
| is, his, as, has, Wednesday | /z/ | her, person, Thursday, Saturday, girl, first, work, word, world, were | /3:/ or /3:r/ |  |  |
| come, some | /m/ | fast, last, past, plant, path, ask, after | /æ/ or /a:/ |  |  |
| know, done, one, gone | /n/ | are, our | /a:/ or /a:r/ |  |  |
| think | /n/ | air, where, there, their | /عə/ or/عər/ |  |  |
| when, which, what, while, white | /w/ | near, here, dear, year | /ıə/or/ıər/ |  |  |
| see, seem, feel, meet, week, eat, real, be, he, me, we, she, even, every | /i:/ | the, between, until, today, together, number, other, after, never, under | /ə/ |  |  |
| enjoy | /I/ | Tuesday, use, new, few | /ju:/ |  |  |
| head, any, many, anyone, thank, said, again, says | /e/ | little | /əl/ |  |  |
| come, done, some, other, brother, money, Monday, does | /^/ | one, someone, anyone | / w / |  |  |
| was, want, what, because | /D/ |  |  |  |  |

Notes for tables on pages $9,10 \& 11$ : the correspondences between sounds and letters shown in the tables are not exact and should be interpreted flexibly, especially where there are difference dues to regional accent. The letters underlined in the 'Letters' columns correspond to the 'Sound(s)' in the adjacent column. These letters may need special attention for spelling. The sounds are shown using the symbols of the International Phonetic Alphabet (IPA) for clarity. It is not necessary for those using the programme of study to understand the symbols, as the letters underlined in the word examples give the sounds represented by the symbols. Students are not expected to understand or use IPA symbols.
Source: Subject content functional skills: English. DfE (Feb 2018) https://www.gov.uk/government/publications/functional-skills-subject-content-english

Homophone exercises for E3 Functional English and beyond. Curriculum mapping
Functional Skills Entry Level 2 - Expectations for reading \& spelling

The words have been chosen because they are common words that are not straightforward to spell.

| Letters | Sound | Letters | Sound(s) |
| :---: | :---: | :---: | :---: |
| letter, better | /t/ | woman | /v/ |
| differ, different, difficult, | /f/ | move, blue, blew, truly, fruit, group, through | /u:/ |
| address, promise, city, circle, decide, notice, since, sentence, once, answer, | /s/ | eight, eighteen, eighty, weigh, weight, daily, great, break, obey, straight | /ei/ |
| sure, sugar, pressure, machine, special | //] | find, behīnd, quiet, quite, eye, height, | /ai/ |
| whole | /h/ | thought, caught, naughty, cause, always | 10:/ |
| arrive, carry | /r/ | forward(s), forty, fourteen, quarter, therefore | $\begin{aligned} & \text { /o:/ or } \\ & \text { /o:r/ } \end{aligned}$ |
| add, address | /d/ | perhaps, thirteen, thirty, surprise, year, early, heard, learn, earth | $\begin{aligned} & \text { /3:/ or } \\ & \text { /3:r/ } \end{aligned}$ |
| guard, guide | /g/ | remember, grammar, calendar, surname, pressure, forward | $\begin{aligned} & \text { /a/ or } \\ & \text { /3:r/ } \end{aligned}$ |
| age, page, strange, | /d3/ | half | /a:/ or /æ/ |
| breathe | /ठ/ | care, bear, bare, | /ca/ or /cər/ |
| position, possess, potatoes, cause | /z/ | our, hour | /avə/ or /aur/ |
| imagine | /n/ | seven, decide, address, arrive, important, probably, woman, second, difficult | /ə/ |
| mean, people, believe, complete, extreme, everything, everybody | /i:/ | idea, material | /Іə/ |
| busy, business, minute, build, women, pretty | /I/ | six, next | /ks/ |
| friend, anything | /e/ | music, beautiful, computer | /ju:/ |
| won, son, among, young, touch, double, trouble, country, something, month | / $/$ | possible, example, animal | /əl/ |
| watch, knowledge | /D/ |  |  |

In addition, Entry Level 2 students are expected to spell the words described below. Words in brackets are examples. Words and letters in bold are not examples; they are specific words or spellings that students are expected to both read and spell.

- words with prefixes where the root word remains unchanged (e.g., unsure, disappoint, mistake, return, subject, interact, supermarket, autograph)
- words with prefixes where in-, changes to il-, im-, irbefore root words that begin with 'l', 'm', 'p', 'r' (e.g., illegal, immoral, impossible, irregular)
- words with suffixes where the root word remains unchanged (e.g., payment, witness, careful, careless, partly)
- words with suffixes where the last 'e' in a root word is dropped before adding a suffix beginning with a vowel (e.g., hoping, liked, safer)
- words with suffixes where a root word ends with a short vowel sound and a single consonant letter, and the single consonant letter at the end of the root word is doubled before adding a suffix beginning with a vowel or ' $y$ ' (e.g., chopped, winner, getting, sunny)
- words with suffixes where ' $y$ ' at the end of the root word is changed to ' $i$ ' before adding a suffix beginning with a vowel (e.g., ladies, replied, happier, happiest), but not before '-ing' to avoid 'ii' (e.g., replying)
- Words with suffixes ending in '-tion' (e.g., mention, question, position, action)
- common words with letters corresponding to sounds that are often not pronounced (e.g., February, library, often, every, everything, interest, ordinary)
- the following homophones: there, their, they're; here, hear; one, won; to, too, two.

Source: Subject content functional skills: English. DfE (Feb 2018) https://www.gov.uk/government/publications/functional-skills-subject-content-english

Homophone exercises for E3 Functional English and beyond. Curriculum mapping

## Functional Skills Entry Level 3 - Expectations for reading \& spelling

The words have been chosen because they build on Entry Level 2 by including more of the common words that are often misspelt.

| Letters | Sound | Letters | Sound(s) | In addition, Entry Level 3 students are expected to spell the words described below. Words in brackets are examples. Words and letters in bold are not examples; they are specific words or spellings that |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| appear, opposite, apply | /p/ | committee, achieve | li:/ |  |  |  |
| doubt, debl, attach, minute | /t/ | average, equip, bargain | /I/ |  |  |  |
| scheme, occasion, according, | /k/ | curiosity, qualify, qualification | /b/ | students are exp <br> - common word | th read and spell. following suffixes | ings |
| picture, actual | /t/ | island | /ai/ | -ion (e.g., com | discussion) |  |
| rough, tough, cough, enough | /f/ | though, although, | lev/ | -ian (e.g., electrich | politician) |  |
| listen, fasten, whistle, criticise, receive, purpose, increase, recent, centre, exercise, medicine, experience | /s/ | bought, brought, ought, therefore | /৩:/ | -cious, -tious (e <br> -cial, -tial (e.g., <br> -ation, -ant, -an <br> -ent, -ency (e.g | spicious, cautious) <br> al, essential) <br> ., observation, obse ent, frequency) | observance) |
| especially, appreciate, | /f/ | sugar, popular, particular, regular, centre | $\begin{aligned} & \text { /ə/ or } \\ & \text { /3:r/ } \end{aligned}$ | -able, -ably (e.g -able, -ably, afte adding the suffix | ortable, comfortably) and 'ce', where ' $e$ ' is n changeable, noticeab | dropped before |
| quarantee | /g/ | competition, correspond, determined, develop, frequently, explanation, dictionary, definite, thorough, borough, describe, experiment, purpose, opposite, suppose, famous, various, certain | /ə/ |  | ible, possibly) <br> yphens to join a prefix letter and the root wo rate) <br> tters representing sou sperate, separate, hist overnment, environme | a root word, if the also begins with one s that are often not , category, natural, ar-homophones: |
| knowledge, college | /d3/ | experience | /ie/ | -who's, whose | -mail, male | - guessed, guest |
| ease, criticise, position, cause | \|z/ | excellent | /ks/ | - accept, except | -meat, meet | -led, lead |
| measure, treasure, pleasure | /3/ | communicate, community, education | /ju:/ | -berry, bury -brake, break | -missed, mist - peace, piece | - past, passed - aloud, allowed |
| committee, bomb, thumb, crumb, climb, condemn, column, autumn | /m/ | available | /el/ | -fair, fare <br> - groan, grown | - plain, plane <br> - scene, seen | - desert, dessert <br> -steal, steel |
| knot, knee, knife, knowledge | /n/ |  |  | - heel, he'll <br> -knot, not | -weather, whether <br> -farther, father |  |

Source: Subject content functional skills: English. DfE (Feb 2018) https://www.gov.uk/government/publications/functional-skills-subject-content-english

