

E3 Functional Skills – alphabetical order

Practice exam style questions

Name _____ Date _____



Put each row of four words into alphabetical order.

When the first letter is the same, compare the second letter and put in order. When the second letter is the same, then compare the third letter and put in order, and so on.

Example: **a**ble **a**bout **a**bove **a**cross

Aa

about	across	above	able
<i>able</i>	<i>about</i>	<i>above</i>	<i>across</i>
actually	adjective	addition	action
after	age	against	afraid
ago	again	ahead	agreed
air	along	almost	allow
already	always	also	alone
among	angle	amount	although
answer	another	animal	angle
area	arms	are	anything
America	appear	apple	Africa
arrived	around	art	arms
all	ask	act	away

----- fold or ✂ here -----
 a b c d e f g h i j k l m n o p q r s t u v w x y z

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B b

bank	base	back	ball
beat	been	be	bear
beautiful	become	became	because
behind	begin	before	began
being	belong	below	believe
better	best	beside	between
blood	blow	block	bill
board	body	black	blue
bought	bones	bottom	both
bring	branches	break	bright
business	brought	brown	British
built	burning	buy	build

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C c

capital	case	came	called
carry	cause	care	carefully
caught	change	chance	catch
century	child	certain	centre
change	children	check	chance
circle	clean	clear	choose
close	cloud	clothes	climbed
colour	come	column	coast
company	complete	compare	common
conditions	consonant	consider	compound
continued	cool	control	contain
corner	cost	correct	copy
count	course	country	could
create	cried	current	covered
cross	corn	cotton	crowd

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D d

dark	deep	day	dance
decided	decimal	deal	dead
desert	details	design	describe
developed	dictionary	died	determine
difference	direction	difficult	different
distance	divided	division	discovered
done	door	down	does
drawing	drive	during	dry

E e

early	earth	ears	each
easy	edge	eat	east
eight	else	either	effect
engine	English	England	energy
enough	entire	entered	enjoy
equation	Europe	especially	equal
evening	ever	every	even
everything	example	exactly	everyone
exciting	exercise	expect	except
experiment	explain	express	experience

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F f

face	factories	factors	fact
fair	famous	family	fall
fast	fear	fell	far
feeling	felt	few	feel
fight	filled	figure	field
find	fingers	fine	finally
first	France	five	finished
floor	fly	fresh	flow
four	foot	follow	found
forward	French	form	full
fruit	friends	front	fraction

G g

garden	give	gave	game
glass	government	gone	general
great	green	grew	grass
ground	grow	group	guess

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H h

half	happy	hand	hair
has	head	have	hard
heard	heat	heart	hear
held	here	help	heavy
hill	history	himself	high
hold	home	hole	hoe
house	how	hours	horse
huge	human	hundred	however

I i

idea	inches	important	ice
increase	Indian	indicate	include
information	inside	insects	industry
instruments	interesting	interest	instead
island	into	itself	iron

J j

jumped	Japanese	just	joined

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K k

kept	killed	key	keep
knew	known	know	kind

L l

land	lady	language	lake
last	laughed	late	large
lay	learn	lead	law
leave	left	led	least
less	letter	level	length
life	light	lifted	lie
line	listen	list	like
live	long	located	little
lost	low	loud	look

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M m

made	major	main	machine
many	mark	march	make
material	maybe	matter	match
measure	meet	meat	means
members	method	metal	melody
might	million	mile	middle
mine	miss	minutes	mind
molecules	money	moment	modern
more	most	morning	months
mother	movement	move	mountains
music	mouth	must	much

N n

nation	near	natural	name
need	new	never	necessary
night	northern	north	next
note	notice	nothing	nose
now	numeral	number	noun

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O o

off	often	office	of
oh	once	old	oil
only	opposite	open	one
out	our	other	order
outside	own	over	oxygen

P p

paint	paper	pair	page
park	particular	part	paragraph
past	pay	pattern	passed
per	period	perhaps	people
phrase	picture	picked	person
place	plan	plain	piece
planets	please	plant	plane
point	poor	pole	plural
possible	power	pounds	position
prepared	president	present	practice
printed	problem	probably	pretty
produce	property	products	process
pulled	pushed	put	provide

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Q q

quickly	quite	quiet	questions

R r

radio	raised	rain	race
reached	ready	read	rather
reason	record	received	real
remain	repeated	remember	region
represent	result	rest	report
rhythm	ride	rich	return
river	road	rise	right
rolled	root	rope	rock
rose	rule	round	row

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S s

said	same	sail	safe
save	say	saw	sand
school	scientists	science	scale
sea	second	seat	score
see	seem	seeds	section
sell	sense	send	seen
sentence	serve	separate	sent
seven	shall	several	settled
sharp	shoes	she	shape
shoes	shoulder	should	short
show	side	shown	shouted
sign	similar	silent	sight
since	sir	single	simple
site	size	six	sister
sky	slowly	sleep	skin
smell	snow	smiled	small
soft	soldiers	soil	so
solve	someone	some	solution

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S s

sometimes	song	son	something
south	space	southern	sound
special	spell	speed	speak
spread	square	spring	spot
stand	stars	start	square
state	stay	statement	start
step	still	stick	steel
stood	store	stop	stone
straight	stream	strange	story
stretched	strong	string	street
study	substances	subject	students
suddenly	sugar	suffix	such
summer	supply	sun	suggested
sure	surprise	surface	suppose
syllables	system	symbols	swim

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T t

take	tall	talk	table
team	temperature	tell	teacher
terms	than	test	ten
the	them	their	that
then	these	there	themselves
thick	things	thin	they
third	those	this	think
thought	three	thousands	though
thus	time	tied	through
today	told	together	tiny
took	top	tools	tone
touch	town	toward	total
trade	travel	train	track
triangle	trouble	trip	tree
true	tube	try	truck
two	turn	type	too

U u

under	understand	underline	unit
until	use	upon	usually

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V v

value	very	various	valley
view	vowel	village	voice

W w

walk	want	wall	wait
warm	wash	was	war
water	way	waves	watch
weather	week	weight	wear
went	west	were	well
what	when	wheels	western
whether	while	which	where
who	whose	whole	white
wide	wild	wife	why
wind	wings	window	will
wire	within	wish	winter
woman	wonder	women	without
would	world	workers	words
write	wrong	wrote	written

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Put each row of four words into alphabetical order.

X x

Y y

years	yet	yellow	yard
your	you	yourself	young

Z z

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