

Writing sentences

Write a note to a friend asking them to come shopping with you.

Write **three or four** sentences.

Write complete sentences using joining words (conjunctions). For example: **and, as, but, or.**

Include:

- where you are going
- why you are going
- when you are going.

Now check your sentences.

	Sentence 1	Sentence 2	Sentence 3	Sentence 4
Does each sentence make sense?				
Does it have a verb?				
Is it clear who or what is doing the verb? (Subject)				
Does it start with a capital letter ?				
Have you put a full stop or a question mark at the end?				
Do at least two of the sentences include a conjunction? (Tick all that apply)				

Writing sentences

Write an email to your boss or tutor asking them for an afternoon off.

Write **three or four** sentences.

Write complete sentences using joining words (conjunctions). For example: **and, as, but, or.**

Include:

- why you need the time off
- when you need the time off
- how you will make the time up.

Now check your sentences.

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Does each sentence make sense?				
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Is it clear who or what is doing the verb? (Subject)				
Does it start with a capital letter ?				
Have you put a full stop or a question mark at the end?				
Do at least two of the sentences include a conjunction? (Tick all that apply)				

Writing sentences

Write some sentences explaining why you are sending back a faulty item.

Write **three or four** sentences.

Write complete sentences using joining words (conjunctions). For example: **and, as, but, or.**

Include:

- what you bought
- what is wrong with it
- what you would like the shop to do

Now check your sentences.

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