



**Text A**

Mary & Tom Shah invite  
you and your children to a  
**Halloween**  
Costume Party  
7pm – 11pm October 31<sup>st</sup>

Drinks, snacks and games.  
Prizes for the best costumes.



Village Hall, 15 Marsh Street  
Exdale DX99 5JW  
Reply to Mary by Sept 25 at [m.shah@spook.mail](mailto:m.shah@spook.mail)



**Text B**

<b>Halloween games for kids</b>	
Written by Natasha Long	
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# Halloween – E1 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_

Read Text A (page 1) and answer the questions.

1. Put a tick  in the correct box. (1)

What date is the party?

A	25 September	<input type="checkbox"/>
B	7 October	<input type="checkbox"/>
C	31 October	<input type="checkbox"/>

2. Write your answer on the line below. (1)

How can you win a prize at the party?

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3. Write your answer on the line below. (1)

Where is the village hall?

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4. Put a tick  in the correct box. (1)

There will be snacks at the party.

True	<input type="checkbox"/>	False	<input type="checkbox"/>
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5. Put a tick  in the correct box. (1)

The party finishes at 7pm.

True	<input type="checkbox"/>	False	<input type="checkbox"/>
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6. Write your answer on the lines below. (1)

How do you reply to the invitation?

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# Halloween – E1 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_

Read Text B (page 1) and answer the questions.

1. Put a tick  in the correct box. (1)

You can find information about pumpkin relays on page:

<b>A</b>	2	
<b>B</b>	3	
<b>C</b>	4	

2. Write your answer on the line below. (1)

Who wrote the book?

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3. Write your answer on the line below. (1)

What is the book called?

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4. Put a tick  in the correct box. (1)

The book is about Halloween games for children.

<b>True</b>	<input type="checkbox"/>	<b>False</b>	<input type="checkbox"/>
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5. Put a tick  in the correct box. (1)

Information about Granny Smith's ghost is found under:

<b>A</b>	Pumpkins	
<b>B</b>	Apples	
<b>C</b>	Spiders	

6. Put a tick  in the correct box. (1)

Page 7 gives you information about:

<b>A</b>	Granny Smith's ghost	
<b>B</b>	Spider web walk	
<b>C</b>	Spider race	

# Halloween – E1 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_



## Writing task 1A: Read the party invitation (Text A).

Write an email to Mary saying you would like to come to the party.

**Write about 20 words. You must use proper sentences.**

To: Mary Shah

Subject: Thank you 😊



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## Writing task 1B: Read the page from the book (Text B).

You enter a competition to win a copy of the Halloween Games book.

**Fill in the form. Use capital letters and full stops where you need to.**

**Win a copy of Halloween Games for Kids.**

Full name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

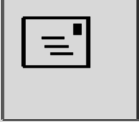
Year of birth: \_\_\_\_\_

**Please write 2 or 3 sentences to tell us about your favourite Halloween game.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Halloween – E2 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_

	To: Lara Anderson
	Cc: Mohammed Anderson
Subject: Our Halloween Party	Date: 26 Oct

Hi Lara

Thanks for your reply. We are very happy that you and Mo are coming to the Halloween party.

It will be lovely to see your twins again too. Little Jack and Chloe must be almost 4 years old now?

You asked if there was anything you could do to help. Could you bring some of your splendid Halloween spider cupcakes? You are such a good baker!

See you on October 31 at the party. If there is no room in the village hall car park in Marsh Street you can park outside our house in Heath Street.

Love

Mary and Tom Shah

## Halloween Spooky Spider cakes



### Ingredients

200g butter  
200g caster sugar  
200g self-raising flour  
4 eggs  
1 teaspoon vanilla extract  
6 tablespoons chocolate chips

### Decorations

Chocolate spread such as Nutella  
Licorice Catherine wheels  
Licorice allsorts (black ones with white centres)  
1 red sweet bootlace  
Tube of black writing icing

### Preparation

1. Heat oven to 180°C and put 12 paper cases in a muffin tray.
2. Put all the ingredients except the chocolate chips in a bowl.
3. Whisk until creamy and then stir in the chocolate chips.
4. Spoon into the paper cases and cook for 25 minutes.
5. Cool the cakes on a rack.
6. Spread chocolate spread onto each cake to make a round spider's body.
7. Decorate with the sweets and icing. See photograph for details.

Adapted from <https://www.bbcgoodfood.com/recipes/7734/spooky-spider-cakes>

# Halloween – E2 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_

Read Text C (page 5) and answer the questions.

1. Put a tick  in the correct box. (1)

According to the text, which **one** of these is true?

<b>A</b>	Mary is making cupcakes.	<input type="checkbox"/>
<b>B</b>	Jack is married to Chloe.	<input type="checkbox"/>
<b>C</b>	Lara and Mo are going to the party.	<input type="checkbox"/>

2. Put a tick  in the correct box. (1)

Mary lives in:

<b>A</b>	Marsh Street	<input type="checkbox"/>
<b>B</b>	Heath Street	<input type="checkbox"/>
<b>C</b>	Anderson Street	<input type="checkbox"/>

3. Write your answer on the lines below. (1)

Look up the word **splendid** in a paper dictionary. Write down what it means.

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4. Write your answer on the line below. (1)

Lara and Mo have twins. What are the names of the twins?

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5. Put a tick  in the correct box. (1)

The party is on October 26.

<b>True</b>	<input type="checkbox"/>	<b>False</b>	<input type="checkbox"/>
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6. Write your answer on the lines below. (2)

List **two** places where Lara can park her car.

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# Halloween – E2 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_



Read Text D (page 6) and answer the questions.

1. Put a tick  in the correct box. (1)

The recipe makes:

<b>A</b>	25 cakes	<input type="checkbox"/>
<b>B</b>	12 cakes	<input type="checkbox"/>
<b>C</b>	6 cakes	<input type="checkbox"/>

2. Write your answer on the lines below. (1)

Look up the word **vanilla** in a paper dictionary. Write down what it means.

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3. Write your answer on the line below. (1)

What do you use to make the spider's body?

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4. Put a tick  in the correct box. (1)

After you whisk the mixture until it is creamy you:

<b>A</b>	spoon it into paper cases.	<input type="checkbox"/>
<b>B</b>	stir in the chocolate chips.	<input type="checkbox"/>
<b>C</b>	cook it for 25 minutes.	<input type="checkbox"/>

5. Write your answer on the lines below. (2)

List the ingredients in alphabetical order.

Flour      Sugar      Eggs      Vanilla      Chocolate      Butter

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You read this article in the Exdale local paper and decide to take part in a charity fun run.

## Halloween Fun Run, Exdale Park

Ghosts, ghouls, vampires and monsters are all welcome at Exdale Park for a Dreams Come True Halloween Fun Run.

It's up to you whether you walk, jog or run the 5km route. Whatever you do, watch out for the spooky residents of Exdale Park that will be on the look out for you. There will also be some 'revolting refreshments' on sale and a 'spooky sound system'!

Mums, dads, children and grandparents are invited to take part in the fun event where you will start and finish outside of the Grade 1 listed building, Exdale Hall.

The run starts at noon on Sunday, October 29. All who 'survive' the event will receive a finisher's bag which will include a glow in the dark medal and more.

Dreams Come True is a UK charity that enriches the lives of children and young people with serious and life-limiting conditions across the country by making their dreams come true.

Entry fee is £10 for adults, £5 for children aged five to 15, and under-fives are free. A group of four people, any age, costs £30. £1 in every entry goes directly to the Dreams Come True charity.

Visit the website or email [info1@dreamscometrue.uk.com](mailto:info1@dreamscometrue.uk.com) to find out more and to enter.

You have won a copy of the Halloween Games book. You read this page of the book.

## Apple bobbing

Bobbing for apples, is a traditional Halloween game. It has been played in the British Isles for several hundred years, maybe longer. Some people believe the game is linked to the Roman goddess of fruit trees, Pomona. Others think it began as a fertility ritual.

### You will need

A large bucket, tub or washing up bowl.

Water

Apples

Towels



### How to play

Place the bowl on a low table. It's a good idea to put some towels underneath.

Fill the bowl with water. Leave a gap at the top.

Float some apples in the water. They will bob about in the water.

The first player leans over the bowl and tries to catch an apple in his mouth.

Players must keep their hands behind their backs during the game.

Use a mobile phone to time how long each player takes to catch an apple.

Each player takes a turn.

The quickest player to catch an apple is the winner.

### Tips

- Look out for apples with long stalks that you can catch between your teeth.
- If you don't mind submerging your head in water, push the apple down to the bottom of the bowl so it keeps still. This makes it easier to take a bite and lift it out of the water.
- Use Gala apples as they float higher in the water and are softer to bite.

# Halloween – E3 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_

Read Text E (page 11) and answer the questions.

1. Put a tick  in the correct box. (1)

According to Text E, the cost for an 8 year old to enter the race is:

<b>A</b>	£10	<input type="checkbox"/>
<b>B</b>	£5	<input type="checkbox"/>
<b>C</b>	£1	<input type="checkbox"/>
<b>D</b>	Free	<input type="checkbox"/>

2. Write your answer on the line below. (1)

Which charity is money being raised for?

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3. Write your answer on the line below. (2)

If you finish the race, what do you receive? List **two** items.

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4. Write your answer on the line below. (1)

Look up the word **revolting** in your dictionary and write down what it means.

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5. Put a tick  in the correct box. (1)

You have to be a grandparent to take part in the race.

<b>True</b>	<input type="checkbox"/>	<b>False</b>	<input type="checkbox"/>
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6. Write your answer on the lines below.

When you buy a ticket, how much of the cost is donated to charity? (1)

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7. Tick  all the correct boxes. (1)

You can take part in the race by:

<b>Running</b>	<input type="checkbox"/>	<b>Cycling</b>	<input type="checkbox"/>	<b>Jogging</b>	<input type="checkbox"/>	<b>Walking</b>	<input type="checkbox"/>
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# Halloween – E3 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_



Read Text F (page 12) and answer the questions.

1. Put a tick  in the correct box. (1)

According to Text F, which **one** of these statements is **not** true?

<b>A</b>	Players keep their hands behind their backs.	<input type="checkbox"/>
<b>B</b>	The winner is the player that takes the longest time.	<input type="checkbox"/>
<b>C</b>	The apples will float in the water.	<input type="checkbox"/>

Questions 2 to 6. Write your answer on the line below each question.

2. The heading for paragraph 1 is missing. Suggest a suitable heading. (1)

\_\_\_\_\_

3. Explain what “bob about” means in the instructions. You can use a dictionary. (1)

\_\_\_\_\_

4. Look up the word **submerge** in your dictionary. Write down what it means. (1)

\_\_\_\_\_

5. Which type of apple is good to use in apple bobbing? (1)

\_\_\_\_\_

6. Who is the goddess of fruit trees? (1)

\_\_\_\_\_

7. List these types of apples in alphabetical order. (2)

Gala      Discovery      Jazz      Granny Smith      Bramley      Jester

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Halloween – E3 Functional English tasks

Name \_\_\_\_\_ Date \_\_\_\_\_



## Writing task 3E

### Read texts D and E to give you ideas for your letter.

You decide to hold a Halloween cake sale. The money will go to the Dreams Come True charity. The sale will be held at Exdale Primary School.

Write a letter to the local paper for publication on the 'Letters, news and opinions' page.

In your letter, you could include:

- why you want to hold a cake sale and where the money will go
- what type of cakes will be on sale
- how other local people can help
- where and when the cake sale will be

### Write at least 100 words

Plan your letter here.







I have differentiated the tasks for Entry 1, Entry 2 and Entry 3. However, the E1 and E2 texts are linked so I recommend that E2 learners start with the E1 reading exercises. This provides useful revision, builds confidence, and familiarises them with the texts and the characters mentioned within (Lara, Mo, Mary, etc.). The E3 exercises can be completed independently of the lower levels. However, the E3 writing exercise refers back to one of the E2 texts so do ensure that copies of this are available to learners.

The E2 writing tasks can be used or easily adapted for E3 learners.

**Suggested pass marks for reading tasks (if using for formal assessment):**

E1 Reading 9/12                      E2 Reading 10/13                      E3 Reading 12/16

**For writing**, use the marking guidelines provided by whichever awarding body you use for Functional English. Some of these tasks are based loosely on Edexcel’s excellent selection of past papers at:

<https://qualifications.pearson.com/en/qualifications/edexcel-functional-skills.html>

Maggie Harnew, Oct 2017.

Coverage and range statements provide an indication of the type of content candidates are expected to apply in functional contexts. Relevant content can also be drawn from equivalent (school) National Curriculum levels and the Adult Literacy standards.

✓ indicates the main coverage and range skills that are (or can be) covered in this resource. However, these will vary with the student group and how the resource is used by the teacher. **Reference:** Ofqual (2009), *Functional Skills criteria for English: Entry 1, Entry 2, Entry 3, level 1 and level 2*. <http://www.ofqual.gov.uk/>

### Entry Level 1 Functional Skills English

**Reading skill standard:** Read and understand short, simple texts that explain or recount information

- a) Read and understand simple regular words and sentences ✓
- b) Understand short texts on familiar topics and experiences ✓

**Writing skill standard:** Write short, simple sentences

- a) Use written words and phrases to present information ✓
- b) Construct simple sentences using full stops ✓
- c) Spell correctly some personal or very familiar words ✓

### Entry Level 2 Functional Skills English

**Reading skill standard:** Read and understand straightforward texts that explain, inform or recount information

- a) Understand the main events in chronological texts ✓
- b) Read and understand simple instructions and directions ✓
- c) Read / understand high frequency words & words with common spelling patterns ✓
- d) Use knowledge of alphabetical order to locate information

**Writing skill standard:** Write short texts with some awareness of the intended audience

- a) Use written words and phrases to record and present information ✓
- b) Construct compound sentences using common conjunctions ✓
- c) Punctuate correctly, using upper and lower case, full stops and question marks ✓
- d) Spell correctly all high frequency words and words with common spelling patterns ✓

### Entry Level 3 Functional Skills English

**Reading skill standard:** Read and understand the purpose and content of straightforward texts that explain, inform and recount information

- a) Understand the main points of texts ✓
- b) Obtain specific information through detailed reading ✓
- c) Use organisational features to locate information ✓
- d) Read and understand texts in different formats using strategies and techniques appropriate to task ✓

**Writing skill standard:** Write texts with some adaptation to the intended audience

- a) Plan, draft and organise writing ✓
- b) Sequence writing logically and clearly ✓
- c) Use basic grammar including appropriate verb-tense and subject-verb agreement ✓
- d) Check work for accuracy, including spelling ✓

\*\* This resource also covers many adult literacy curriculum <http://www.excellencegateway.org.uk/content/etf1286> elements.