

Core curricula cross-referencing details and student record files for City and Guilds entry level literacy and numeracy.



Dave Walkden (details below), the contributor, says:

Dear Maggie,

I am a basic skills tutor at Duchy College, Stoke Climsland, Cornwall and have been using resources from your excellent site for some time now without paying anything back. However, over the summer I put together the attached documents and have received permission from Duchy College to forward them to you for posting on the site if you think they'll be useful.

There are two types of document:

***Word files** - x-ref the City & Guilds entry level literacy and numeracy specifications (which our post-16 special needs students are working towards) to the respective Core Curricula so that you have some idea of the sort of things you could do to cover the C&G curriculum (they focus tutors' activity onto the areas the students need for progression).*

***Excel files** - show all the indicators in any particular level. They are kept in students' basic skills folders and are used to set targets and track progress (a blank square indicates an indicator to be achieved, a cross indicates a particular target indicator for the student, a filled-in square indicates an indicator achieved). It provides, on one page a quick, visual record of progress and achievement and is particularly useful in forming and updating individual learning plans. I tried to be too clever with these files and, not only provide drop-down boxes to fill in the squares but also hot-link each indicator to its description. It all got horribly complicated and time-consuming and I eventually ran out of patience and time and now just print out a hard copy (to which the students can relate anyway) for filling-in by hand. But if there's anyone out there who wants to finish them off, be my guest! On the Entry Level sheets you will see that some of the boxes have a larger box around them; this indicates an indicator that is on the C&G curriculum (see above).*

Hope these go some way towards my repaying you for access to your excellent web site. Resources that I've used from your site include: Numeracy Practice Exam Questions (% , ratio, scale drawings, perimeter), Smarties Investigation, Prefix Game, Card based resources, Newspapers, Adjectives game, Picture - Articulate Game.

Regards,

*Yours sincerely,
Dave Walkden*