

# Stages in preparing an essay



1. Choose a topic (or have one set by your tutor).

2. Analyse the question.

3. Construct an initial outline plan.

4. Locate and evaluate resources.

5. Research material/organise notes.

6. Construct a final essay plan.

7. Prepare a rough draft of the essay.

8. Redraft and edit the essay.

9. Prepare and write the final draft.